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2003

Annual Reports 2003



TOWN OF MIDDLETON
NEW HAMPSHIRE

For the Fiscal Year Ending Dec. 31, 2003

This Town Report is dedicated to the memory of



Milton Rich
1908 - 2003

A resident of Middleton since 1946, Milton Rich served the Town as Selectman in the 1970s. He was also a NH Fire Warden for 20 years and a member of Unity Lodge #62 for more than 50 years. He owned several Model A Fords and enjoyed working on them. He was known as a man of kindness and always a gentleman.

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MIDDLETON TOWN OFFICIALS

ELECTED OFFICIALS

		TERM EXPIRES
Town Moderator	Lucien Vita	2004
Board of Selectmen	John J. Mammone, Chairman	2004
	Roger Mains	2006
	Jack Savage	2005
Town Clerk/Tax Collector	Veronica A. Griffin	2006
Treasurer	Sandra A. Bruedle	2004
Supervisors of the Checklist	Dorothy A. Reynolds	2006
	JoAnn Bormann	2004
	Kathleen Allfrey	2008
Middleton School Board	Terri Labreque, Chair	2004
	Janis Carruth	2006
	Albert Colburn	2005

APPOINTED OFFICIALS

Animal Control Officer	Vacant
Assessor	Avitar Associates
Beach Commissioner	Vacant
Code Enforcement Officer	John C. Fitch
Code Enforcement: Electrical Inspector	Peter Ciccolini
Deputy Town Clerk/Tax Collector	Lorna Forest
Deputy Town Treasurer	JoAnn Borman
Director of Emergency Management	Lucien Vita
Fire Chief	Bill Lawrence
Deputy Fire Chief	Bruce Barker
Forest Fire Warden	Bill Lawrence
Acting Police Chief	Randy Sobel
Park & Recreation Director	Darlene Marquis
Road Agent	Rick Washburn
Selectmen's Secretary/Bookkeeper	Dorothy A. Reynolds
Welfare Officer	Dorothy A. Reynolds

Planning Board

Stephen Guay, Chair
 Kathryn Buzard
 Randy Talon
 Leonard Arkerson
 Jack Savage (Ex Officio)
 Joni van Gelder (Clerk)
 Louis Ryan (Alternate)
 Tom Bayer (Alternate)
 Christine Bartlett (Alternate)
 Mark Stevens (Alternate)
 John Mammone (Ex-Officio Alternate)

Zoning Board of Adjustment

Ken Garry, Chair
 Alfred Poulin, Vice Chair
 Lou Vita, Secretary
 Roger Mains
 Martha Connolly
Conservation Commission
 Kathryn Buzard, Chair
 Star Snyder
 Roger Mains
 Joe Curtin
 Warren Bartlett

SELECTMEN'S REPORT

To the community of Middleton:

We are pleased to report that the Town is in sound financial health overall. We have made it through a second year without taking out a Tax Anticipation Note. The Selectmen put \$50,000 of the surplus toward reduction of taxes in 2003.

We share taxpayers alarm over the continued rise in the overall tax rate due to increased education costs. This is in part a result of growth— taxes on an average home do not cover the cost of tuitioning children in the Farmington school system, so more new homes mean higher education taxes for all. We support the efforts of the school board and concerned citizens to consider the Town's options for education.

We also believe that the municipality should not suffer as a result of the increases in education taxes, and we encourage the taxpayers to support reasonable improvements in our roads and infrastructure. In particular, we support the hiring of a part-time Town Administrator to run the Town on a day-to-day basis. Running a municipality is increasingly complicated, and we believe the Town would benefit greatly from professional oversight.

Unexpected expenses in 2003 included a mandated upgraded mitigation plan for the fuel tanks, repairs to the chimney in the municipal building, and a new furnace in the Fire Department, all of which were addressed within the existing budget. As planned, we have begun work on putting in a second bathroom in the old town hall, and have encumbered funds budgeted in 2003 to finish this project. Within the bounds of the budget, we have been upgrading the computer and software systems that help run the Town. Looking ahead, we will need to do some repair work on the roof of the existing highway building.

On the revenue side, we congratulate both the Fire Department and the Police Department for seeking out and receiving grants for new equipment. The Town Clerk has worked to increase the Town's share of revenues from vehicle registrations, and the Town Treasurer has continued to maximize interest earned on existing funds.

We changed assessors in 2003, and are now working with Gary Roberge and his team at Avitar Associates. Due to the education funding issue in New Hampshire and the state property tax, assessing rules and requirements have been in flux statewide the last few years, and we look forward to working with Avitar to meet our assessing obligations in a cost-effective way.

Following an extensive investigation by the NH State Attorney General, we made the difficult decision in July 2003 to dismiss the Chief of Police. In January 2004, this decision was upheld by the Superior Court, and we have been proceeding with the hiring of a new Chief of Police. Following the advice of the State Police Standards & Training

Council, we convened a Search Committee of law enforcement professionals and local citizens, and we thank them for volunteering their time to review applications, interview candidates, and recommend finalists for the position to the Selectmen. We hope to announce a final choice soon.

In response to repeated citizen complaints about unsanitary conditions at John's Beach on Sunrise Lake, the Selectmen voted to make the beach for use by permit only. Permits are free to Middleton residents, while those from neighboring communities may purchase permits at a cost of \$25 annually. It appears that this new approach is working, with far less trash being left behind on the beach.

There is still much work to do to prepare Middleton for the future. The Building Committee is working on proposals for a new Highway Building on Ridge Road, which would then allow the Fire Department to move into the existing Highway Building. We look forward in 2004 to working with the Planning Board to create a sustainable Capital Improvement Plan to be part of the updated Master Plan.

As always, we owe thanks to many in the community who help get things done. Among them are the Middleton Lions, a small group of volunteers who manage to organize Family Day in the park, keep Route 153 clean, and put on Harvest Suppers and Sweetheart Breakfasts.

We are pleased to see more citizens becoming involved on local boards—the planning board, for example, now has a full complement of members and alternates. There is always a need for more help—the ZBA needs additional alternate members, and we need help with Parks & Recreation.

We will miss Mike and Charlotte Davenport and family, whose dedication to community service will be hard to replace since their move to another town. We congratulate Bill Lawrence on being appointed Fire Chief, and thank all the hardworking volunteers on the Fire and Rescue Department. Congratulations also to the Highway Department on a job well done with the paving projects in 2003, and thanks to each of the employees of the Town who serve the taxpayers.

Respectfully submitted,

Board of Selectmen
John J. Mammone, Chair
Roger Mains
Jack Savage

Warrant for the 2004 Town Meeting
State of New Hampshire
Town of Middleton

To the inhabitants of the Town of Middleton in the County of Strafford in said State, qualified to vote in Town Affairs:

You are hereby notified to meet at the Middleton Town Hall on Tuesday, the 9th day of March 2004 at 11 o'clock (11:00 a.m.) in the forenoon, with polls not closing before seven o'clock (7:00 p.m.) in the evening to act upon the following:

Article 1: To choose all necessary Town Officers for the ensuing year: Selectman for three (3) years; Town Treasurer for three (3) years; Town Moderator for two (2) years; and Supervisor of the Checklist for six (6) years, Trustee of the Trust Funds for three (3) years.

Article 2: Are you in favor of the adoption of Amendment No. 1 as proposed by the Planning Board for the Town of Middleton Zoning Ordinance as follows:

Section 2.02B: Limiting structure height in the Sunrise Lake District to 24 feet, where 35 feet is currently the maximum. The 35-foot height limit would remain in the Rural Residential and Commercial Districts.

Article 3: Are you in favor of the adoption of Amendment No. 2 as proposed by the Planning Board for the Town of Middleton Zoning Ordinance as follows:

Sections 2.02, 2.03: The elimination of back lots, as described in 2.02f, 2.03A2; 2.03B2; 2.03C1; 2.03C2.

(2.02f currently reads: "Back lots are allowed providing they have 2 acres of area in the body of the lot, which minimum area does not include the area of the neck, or strip of land which provides frontage access. Back lots must have at least 50 feet of frontage on a Town approved and accepted road." Voting in favor of this amendment would eliminate this clause.)

Article 4: Are you in favor of the adoption of Amendment No. 3 as proposed by the Planning Board for the Town of Middleton Zoning Ordinance as follows:

Section 3: Creating a Steep Slope District in order to prevent development on slopes in excess of 25%. Development on such slopes causes soil erosion and stream sedimentation; unnecessary loss of vegetative ground cover, and destruction of trees; on-site waste disposal problems; difficult street construction; and expensive street maintenance. The Steep Slope District would include all areas of Middleton with slopes in excess of 25% as described in the slopes plan prepared as part of the 1983 Middleton Master Plan, as well as in the Middleton Natural Resource Inventory. No buildings or structures would be permitted in the Steep Slope District. Otherwise, the following uses would be permitted:

1. Forestry, tree farming, and other appropriate agricultural uses.
2. Wildlife refuges, conservation areas, and nature trails.
3. Open space and outdoor recreation.

You are further notified to meet at the Middleton Town Hall on Wednesday the 10th day of March 2004 next at seven o'clock (7:00 p.m.) in the evening to act upon the following Articles:

Article 5: To see if the Town of Middleton will vote to raise and appropriate the sum of \$10,000 for the purpose of hiring an educational consulting firm to review educational needs of the community and estimate the cost and viability of building and operating a K-8 school. The study results are to be completed by November, 1, 2004. (Recommended by the Selectmen)

Article 6: To see if the Town of Middleton will vote to raise and appropriate the sum of \$294, 754 for general government as follows:

Executive:	\$ 51, 413
Election, Registration & Vitals:	\$ 23, 170
Financial Administration	\$ 24, 860
Assessing Service	\$ 39, 350
Legal Expense	\$ 5,000
Personnel Administration	\$102, 890
Planning & Zoning	\$ 4, 780
General Govt. Buildings	\$ 23, 600
Insurance	\$ 17, 691
Conservation Commission	\$ 800
Interest on TANs	\$ 2,500

TOTAL **\$295, 254**

Article 7: To see if the Town of Middleton will vote to raise and appropriate the sum of \$270, 104 for Public Safety as follows:

Police Dept.	\$ 170, 011
Fire & Rescue Department	\$ 82, 698
Office of Emergency Management	\$ 100
Strafford Dispatch	\$ 9, 295
Police Detail	\$ 8,000

TOTAL **\$ 270, 104**

Article 8: To see if the Town of Middleton will vote to raise and appropriate the sum of \$296, 469 for the maintenance of Highways, Streets, Bridges and Street lighting as follows (\$47, 565 of which will be granted through a Block Grant for road work, and \$6,000 of which will be through the School District Fuel Reimbursement.)

Highway Operating Expense	\$248, 904
Block Grant (State Revenue)	\$ 47, 565

TOTAL **\$296, 469**

Article 9: To see if the Town will vote to raise and appropriate the sum of \$138, 752 for Health, Welfare and Education as follows:

Code Enforcement Officer	\$ 9,825
Animal Control Officer	\$ 4,650
Health Agencies	\$ 3,400
Welfare	\$ 10, 783
Sanitation	\$ 110, 094
TOTAL	\$ 138, 752

Article 10: To see if the Town of Middleton will vote to raise and appropriate the sum of \$5,000 for Culture & Recreation as follows:

Beach	\$ 500
Park	\$2,500
Children's Parties	\$2,000
TOTAL	\$5,000

Article 11: Shall we adopt the provisions of 72:27-a, V and VI, for an optional veteran's tax credit of \$500 and expanding qualifying war service for veterans seeking the tax credit? (Vote by ballot).

Article 12: To see if the Town of Middleton will vote to raise and appropriate the sum of \$3,500 for the purpose of commissioning a survey of lot to be subdivided (from a parcel owned by the Middleton School District) and to be the future site of the Middleton Highway Department. (Recommended by the Selectmen)

Article 13: To see if the Town of Middleton will vote to raise and appropriate the sum of \$15,000 for the purpose of hiring a part-time Town Administrator. The Town Administrator will report to the Selectmen, and will oversee the day-to-day operations of the town, including all personnel matters. The Town Administrator position is to be filled in the latter part of 2004. (Recommended by the Selectmen)

Article 14: To see if the Town of Middleton will vote to raise and appropriate the sum of \$150,000 for (one hundred fifty thousand dollars) to continue the reclaiming and paving construction of various roads in the Town. (Recommended by the Selectmen)

Article 15: To see if the Town of Middleton will vote to raise and appropriate the sum of \$66,400 for the purpose of purchasing miscellaneous fire equipment. Of these funds, \$59,760 will come from an approved federal grant to the Town, and \$6,640 will come from general taxation. (Recommended by the Selectmen)

Article 16: To see if the Town will vote to raise and appropriate the sum of \$4,000 (two thousand dollars) to be added to the existing Trust Fund previously established for the purpose of treating Exotic Milfoil and other Exotic Aquatic Weed. (Recommended by the Selectmen)

Article 17: To see if the Town of Middleton will vote to adopt the provisions of RSA 41:14-a, granting the Selectmen authority to acquire or sell land, buildings, or both; provided, however, they shall first submit any such proposed acquisition or sale to the Planning Board and to the Conservation Commission for review and recommendation by those bodies. After the Selectmen receive the recommendation of the Planning Board and the Conservation Commission, they shall hold 2 public hearings at least 10 but not more than 14 days apart on the proposed acquisition or sale; provided, however, upon the written petition of 50 registered voters presented to the Selectmen, prior to the Selectmen's vote, according to the provisions of RSA 39:3, the proposed acquisition or sale shall be inserted as an article in the warrant for the Town Meeting. The Selectmen's vote shall take place no sooner than 10 days nor later than 14 days after the second public hearing is held.

Article 18: To see if the Town will vote to authorize the Board of Selectmen to accept indefinitely, on behalf of the Town; gifts, legacies, and devices made to the Town in trust for any public purpose, as permitted by RSA 31:19.

Article 19: To transact any other business that may legally come before this meeting.

Given under hand and seal this 23rd day of February, 2004,

Middleton Board of Selectmen
John J. Mammone, Chair
Roger Mains
Jack Savage

BUDGET OF TOWN: EXPENSES (MS-6 FORM)

MS-6 Budget - Town/City of Middleton FY 2004

1	2	3	4	5	6	7
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	Appropriations Ensuing FY (RECOMMENDED)	Appropriations Ensuing FY (NOT RECOMMENDED)
GENERAL GOVERNMENT			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4130-4139	Executive	6	50,486	52,522	51,413	
4140-4149	Election, Reg. & Vital Statistics		15,055	13,412	23,170	
4150-4151	Financial Administration		25,460	20,089	24,860	
4152	Revaluation of Property		34,750	30,039	39,350	
4153	Legal Expense		7,500	3,316	5,000	
4155-4159	Personnel Administration		95,915	93,957	102,890	
4191-4193	Planning & Zoning		3,280	3,141	4,780	
4194	General Government Buildings		27,150	20,476	23,600	
4195	Cemeteries					
4196	Insurance		15,473	16,382	17,689	
4197	Advertising & Regional Assoc.					
4199	Other General Government					
PUBLIC SAFETY			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4210-4214	Police	7	156,340	159,604	170,011	
4215-4219	Ambulance		17,124	17,122	17,122	
4220-4229	Fire		43,280	57,849	82,698	
4240-4249	Building Inspection					
4290-4298	Emergency Management		100	110	100	
4299	Other (Incl. Communications)		14,925	9,432	17,295	
AIRPORT/AVIATION CENTER			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4301-4309	Airport Operations					
HIGHWAYS & STREETS			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4311	Administration	8				
4312	Highways & Streets		257,891	273,674	296,469	
4313	Bridges					
4316	Street Lighting		4,000	3,943	4,000	
4319	Other		5,000	5,688	6,000	
SANITATION			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4321	Administration	9				
4323	Solid Waste Collection		43,809	44,596	45,144	
4324	Solid Waste Disposal		49,000	57,613	58,000	
4325	Solid Waste Clean-up		2,000	1,609	6,950	
4326-4329	Sewage Coll. & Disposal & Other					

BUDGET OF TOWN:EXPENSES (MS-6 FORM)

Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	Appropriations Ensuing FY (RECOMMENDED)	Appropriations Ensuing FY (NOT RECOMMENDED)
WATER DISTRIBUTION & TREATMENT			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4331	Administration					
4332	Water Services					
4335-4339	Water Treatment, Conserv.& Other					
ELECTRIC			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4351-4352	Admin. and Generation					
4353	Purchase Costs					
4354	Electric Equipment Maintenance					
4359	Other Electric Costs					
HEALTH			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4411	Administration	9	10,000	8,966	9,825	
4414	Pest Control	9	5,247	5,102	4,650	
4415-4419	Health Agencies & Hosp. & Other		2,863	3,400	3,400	
WELFARE			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4441-4442	Administration & Direct Assist.	9	10,600	9,284	10,783	
4444	Intergovernmental Welfare Pymnts					
4445-4449	Vendor Payments & Other					
CULTURE & RECREATION			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4520-4529	Parks & Recreation	10	5,300	2,551	5,000	
4550-4559	Library					
4583	Patriotic Purposes					
4589	Other Culture & Recreation					
CONSERVATION			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4611-4612	Admin. & Purch. of Nat. Resources	6	800	328	800	
4619	Other Conservation					
4631-4632	REDEVELOPMENT & HOUSING					
4651-4659	ECONOMIC DEVELOPMENT					
DEBT SERVICE			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4711	Princ.- Long Term Bonds & Notes					
4721	Interest-Long Term Bonds & Notes					
4723	Int. on Tax Anticipation Notes	6	2,500	-0-	2,500	
4790-4799	Other Debt Service					
4323	Solid Waste Collection		45,809	44,546	45,144	
4324	Solid Waste Disposal		49,000	57,613	58,000	
4325	Solid Waste Clean-up		2,000	1,609	6,950	
4326-4329	Sewage Coll. & Disposal & Other					

BUDGET OF TOWN: EXPENSES (MS-6 FORM)

Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	Appropriations Ensuing FY (RECOMMENDED)	Appropriations Ensuing FY (NOT RECOMMENDED)
CAPITAL OUTLAY			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4901	Land					
4902	Machinery, Vehicles & Equipment	15	2240	7253	-0-	
4903	Buildings					
4909	Improvements Other Than Bldgs.	14	150,000	150,000	150,000	
OPERATING TRANSFERS OUT			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4912	To Special Revenue Fund					
4913	To Capital Projects Fund					
4914	To Enterprise Fund					
	Sewer-					
	Water-					
	Electric-					
	Airport-					
4915	To Capital Reserve Fund					
4916	To Exp.Tr.Fund-except #4917	18	2000			
4917	To Health Maint. Trust Funds					
4918	To Nonexpendable Trust Funds					
4919	To Agency Funds					
SUBTOTAL 1			1,060,088	1,175,276	1,183,499	

If you have a line item of appropriations from more than one warrant article, please use the space below to identify the make-up of the line total for the ensuing year.

Acct. #	Warr. Art. #	Amount	Acct. #	Warr. Art. #	Amount

BUDGET OF TOWN: EXPENSES (MS-6 FORM)

SPECIAL WARRANT ARTICLES

Special warrant articles are defined in RSA 32:3, VI, as appropriations: 1) in petitioned warrant articles; 2) appropriations raised by bonds or notes; 3) appropriation to a separate fund created pursuant to law such as capital reserve funds or trust funds; 4) an appropriation designated on the warrant as a special article or as a nonlapsing or nontransferable article.

1	2	3	4	5	6	7
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3, V)	Warr. Art. #	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	Appropriations Ensuing FY (RECOMMENDED)	Appropriations Ensuing FY (NOT RECOMMENDED)
	<i>Milfoil Fund</i>	<i>16</i>	<i>2000</i>		<i>4000</i>	
SUBTOTAL 2 RECOMMENDED			XXXXXXXXXX	XXXXXXXXXX	<i>4000</i>	XXXXXXXXXX

INDIVIDUAL WARRANT ARTICLES

"Individual" warrant articles are not necessarily the same as "special warrant articles". Individual warrant articles might be negotiated cost items for labor agreements or items of a one time nature you wish to address individually.

1	2	3	4	5	6	7
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3, V)	Warr. Art. #	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	Appropriations Ensuing FY (RECOMMENDED)	Appropriations Ensuing FY (NOT RECOMMENDED)
	<i>School Study</i>	<i>5</i>	<i>-0-</i>	<i>-0-</i>	<i>10,000</i>	
	<i>Surrey of Land</i>	<i>12</i>	<i>-0-</i>	<i>-0-</i>	<i>3,500</i>	
	<i>Town Admin.</i>	<i>13</i>	<i>-0-</i>	<i>-0-</i>	<i>15,000</i>	
	<i>Fire Equip</i>	<i>15</i>	<i>-0-</i>	<i>-0-</i>	<i>66,400</i>	
SUBTOTAL 3 RECOMMENDED			XXXXXXXXXX	XXXXXXXXXX	<i>94,900</i>	XXXXXXXXXX

BUDGET OF TOWN: SOURCE OF REVENUE (MS-6 FORM)

Acct. #	SOURCE OF REVENUE	Warr. Art.#	Estimated Revenues Prior Year	Actual Revenues Prior Year	Estimated Revenues Ensuing Year
TAXES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3120	Land Use Change Taxes				
3180	Resident Taxes				
3185	Timber Taxes		8,000	16,962	18,000
3186	Payment in Lieu of Taxes				
3189	Other Taxes				
3190	Interest & Penalties on Delinquent Taxes		15,000	20,696	20,000
	Inventory Penalties				
3187	Excavation Tax (\$.02 cents per cu yd)				
LICENSES, PERMITS & FEES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3210	Business Licenses & Permits		50.	50.	50.
3220	Motor Vehicle Permit Fees		210,000	214,216	219,000
3230	Building Permits		23,000	23,330	23,500
3290	Other Licenses, Permits & Fees		5,000	4,687	5,000
3311-3319	FROM FEDERAL GOVERNMENT				
FROM STATE			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3351	Shared Revenues		7906	7062	7062
3352	Meals & Rooms Tax Distribution		45,807	45,807	45,807
3353	Highway Block Grant		47,171	47,171	47,565
3354	Water Pollution Grant				
3355	Housing & Community Development				
3356	State & Federal Forest Land Reimbursement				
3357	Flood Control Reimbursement <i>FEMA</i>			4,801	-0-
3359	Other (Including Railroad Tax)				
3379	FROM OTHER GOVERNMENTS				
CHARGES FOR SERVICES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3401-3406	Income from Departments		12,000	11,602	12,000
3409	Other Charges	9	5,000	7,829	7,500
MISCELLANEOUS REVENUES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3501	Sale of Municipal Property		-0-	1,310	-0-
3502	Interest on Investments		2,000		
3503-3509	Other		2,000	27,227	25,000

BUDGET OF TOWN: SOURCE OF REVENUE (MS-6 FORM)

Acct. #	SOURCE OF REVENUE	Warr. Art.#	Estimated Revenues Prior Year	Actual Revenues Prior Year	Estimated Revenues Ensuing Year
INTERFUND OPERATING TRANSFERS IN			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3912	From Special Revenue Funds				
3913	From Capital Projects Funds				
3914	From Enterprise Funds				
	Sewer - (Offset)				
	Water - (Offset)				
	Electric - (Offset)				
	Airport - (Offset)				
3915	From Capital Reserve Funds				
3916	From Trust & Agency Funds				
OTHER FINANCING SOURCES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3934	Proc. from Long Term Bonds & Notes				
	Amount VOTED From F/B ("Surplus")				
	Fund Balance ("Surplus") to Reduce Taxes				
TOTAL ESTIMATED REVENUE & CREDITS			382,934	432,750	430,484

BUDGET SUMMARY

	Prior Year	Ensuing Year
SUBTOTAL 1 Appropriations Recommended (from page 4)	1,060,088	1,183,499
SUBTOTAL 2 Special Warrant Articles Recommended (from page 5)		4,000
SUBTOTAL 3 "Individual" Warrant Articles Recommended (from page 5)		94,900
TOTAL Appropriations Recommended	1,060,088	1,282,399
Less: Amount of Estimated Revenues & Credits (from above)	(382,934)	(430,484)
Estimated Amount of Taxes to be Raised	677,154	851,915

DETAILED SCHEDULE OF PAYMENTS 2003

GENERAL GOVERNMENT	2003 Actual
Executive	
Selectmen's salary	5,141.67
Selectmen's Sec/Bookkeeper	19,658.33
Office Help	1,907.10
Office Telephone	5,460.40
Office supplies	2,830.22
Postage and postage meter	3,662.39
Mileage reimbursements	1,214.09
Association dues	946.23
Resource materials	221.75
Advertising	718.12
Meetings/conferences	1,108.72
New Equipment	1,977.87
Office equipment repairs	388.80
Copier/maintenance	388.80
Computer expense/support	4,486.69
Town Reports Expenses	2,144.14
Donations/Gifts	267.13
Website	800.00
	53,322.45
Election & Registration	
Town Clerk	9,199.98
Deputy Town Clerk	951.08
Moderator salary	240.00
Supervisor salary	800.00
Ballot clerks	160.00
Computer & Printer	2,024.00
Advertising/notices	37.35
	13,412.41
Financial Administration	
Tax Collector Salary	9,199.98
Deputy Tax Collector	951.08
Recordings at registry	597.83
Copies Only	19.83
Mortgage search	485.00
Tax Bills	180.99
Audit	6,464.00
Treasurer	2,190.72
	20,089.43

Reappraisal of Property	
Assessor service	28,341.57
Tax map update	1,697.53
	30,039.10
Legal Expense	
Town Attorney	3,315.62
	3,315.62
Personnel Administration	
Health insurance	61,130.16
Dental insurance	4,520.40
Police retirement	4,994.47
Workman's compensation	6,362.72
Unemployment comp.	654.00
Employer Social Security	12,173.38
Employer Medicare	4,121.72
	93,956.85
Planning & Zoning	
Strafford Regional Plannin	1,379.99
Advertisements/Notices	285.61
Workshops	54.00
Reference materials	105.50
Maps/Misc.	601.60
Clerk	350.00
Board of Adjustment	364.56
	3,141.26
GENERAL GOVERNMENT	
BUILDINGS	
Electric - Town Hall	1,793.71
Electric - Highway Dept.	2,272.19
Electric - Fire Dept.	680.94
Electric/Municipal bld.	3,350.49
Cleaning	1,765.00
Water testing	130.00
Repairs/Maintenance OTH	992.22
Repairs/Municipal Building	2,704.20
Old Town Hall Supplies	281.74
Supplies/Municipal Buildin	743.91
Generator	596.00
Heat - Town Hall	1,853.94

Heat - Highway Department	1,492.55
Heat - Fire Department	1,119.91
Heat/Municipal Buildings	699.48
	20,476.28
Insurance	
Property liability	887.50
General Liability	7,212.40
Town official's bond	362.28
Town officials liability	7,276.22
Vehicle insurance	7,496.63
Police insurance	1,989.96
	25,224.99
PUBLIC SAFETY	
Police Department	
Chief salary	4,975.00
Sgt. Salary	32,786.00
Full Time Officer	31,200.00
Part-time officers	38,488.36
Salary Overtime	19,400.51
Police Secretary	3,192.92
Telephone	4,530.38
Dues	100.00
Training	1,021.05
Uniforms	1,400.73
Vehicle maint and repairs	8,142.24
Vehicle Fuel	4,078.26
Equipment	2,353.53
Radio Repairs	20.00
Communication	3,612.52
Misc.	626.65
Office Supplies	984.04
Prosecution	1,692.28
Northern Juv. Court	1,000.00
	159,604.47
Fire & Rescue	
Medical Supplies	1,864.39
Member Expense	3,951.54
Fire Truck	23,638.00
EMT School	1,390.00
Office Supplies	
Telephone	394.85
Misc Equipment	309.01

Vehicle Service/Maint.	426.44
Gasoline	200.00
Diesel	1,221.93
Radio Repairs/Equip.	223.02
Forest	116.69
Misc.	475.00
Ambulance	17,121.61
	51,332.48
Emergency Management	
Expenses	110.00
	110.00
Other Public Safety	
Strafford Dispatch Center	9,294.50
Police Detail	137.50
	9,432.00
Highways, Streets & Bridges	
Road Agent Salary	34,963.76
Lic. Equip. Operator	23,090.73
Truck Driver/Labor	22,997.70
Overtime	13,058.53
Highway Telephone	514.73
Gas	1,231.07
Highway Diesel	7,109.65
Vehicle Service/Repairs	9,836.72
Vehicle Equipment Supplies	8,384.83
Hot Top/Cold Patch	38,794.58
Culverts	1,500.00
Salt	15,231.73
Highway Communication	1,029.22
Tree Removal	22,600.00
Rental of Equipment	10,780.00
Highway Misc	9,691.03
Crushed Gravel	11,699.39
Truck Lease	19,248.20
Uniforms	2,618.02
Block Grant	19,293.70
	273,673.59
School Fuel, Repairs	
School Diesel	5,687.83
	5687.83

Street Lighting	
Electricity	3,942.51
	3942.51
Sanitation	
Tonage	57,612.51
Metal Pickup	1,148.62
Hazard Waste	459.51
Waste Magt/Turnkey	44,595.51
	103,816.15
Building & Health Inspector	
Code Enforcement Salary	6,999.96
Dues	25.00
Workshops	15.00
Supplies	216.45
Gas	600.00
Electrical Inspector	1,110.00
	5,280.77
Animal Control	
Animal Control Salary	3,559.31
Cocheo Valley Dues	1,123.87
Mileage	67.53
Pager	121.81
Cell Phone	229.46
	4,186.51
Health Agencies	
Visiting Nurse Association	2,400.00
Community Action Program	1,000.00
	3,400.00
Welfare	
Welfare Expense	7,213.20
Fuel Assistance	495.16
Welfare Mileage/Meetings	317.00
Salary	\$1,258.88
	9,284.24
Culture & Recreation	
Park Maintenance	662.92
Beach Maintenance	719.10
Children Parties	1,169.37
	2,551.39

Conservation Commission	
Conservation Expense	327.59
	327.59
Debt Service	
Interest on TANs	0.00
Capital Outlay	
Road Repaving	150,000
Vehicles (Cruise)	7253
	157,253
TOTAL EXPENDED	1,175,276

EMPLOYEE EARNINGS REPORT 2003

Name	Position or Service	Amount
Allfrey, Kathleen	Supervisor of Checklist	\$240
Barker, Bruce	Fire/Rescue Dept.	\$198
Bartlett, Wade D.	Police Officer Part-Time	\$5,405
Bormann, JoAnn	Supervisor of Checklist	\$280
Bowden, Andrea	Fire/Rescue Dept.	\$313
Bowden, Donald	Fire/Rescue Dept.	\$208
Brown, June	Fire/Rescue Dept.	\$116
Brown, Timothy	Police Officer, Part-Time	\$13,148
Bruedle, Robert W.	Selectman	\$525
Bruedle, Sandra	Treasurer	\$2,191
Burrows, Andrew	Fire/Rescue Dept.	\$106
Cicolini, Peter T.	Electrical Inspector	\$1,110
Cremmen, Darlene J.	Office Help	\$1,576
Cremmen, Darlene J.	Office Cleaning	\$1,765
Davenport, Charlotte	Fire/Rescue Dept.	\$100
Davenport, Michael	Fire Chief	\$369
Dixon, Darlene	Fire/Rescue Dept.	\$143
Dixon, Kelly	Fire/Rescue Dept.	\$192
Drew, Bill	Fire/Rescue Dept.	\$95
Evans, Susan	Fire/Rescue Dept.	\$81
Farrington, Ernest R.	Highway Dept.	\$28,594
Faulkner, Tammy	Animal Control	\$2,025
Fitch, John C.	Code Enforcement	\$7,000
Forest, Lorna	Deputy Clerk	\$1,402
Forest, Lorna	Officer, Part-Time	\$14,052
Galimberti, Mike	Fire/Rescue Dept.	\$180
Griffin, Veronica A.	Town Clerk/Tax Collector	\$18,400
Haddock, Yvette M.	Deputy Clerk	\$536
Hall, David L.	Police Officer, Full Time	\$41,517
Laughy, Jr. Michael	Fire/Rescue Dept.	\$162
Laughy, Sr., Michael	Fire/Rescue Dept.	\$110
Laughy, Sandi	Fire/Rescue Dept.	\$199
Lawrence, Nancy	Fire/Rescue Dept.	\$100
Lawrence, William	Deputy Fire Chief	\$475
Lee, Mary	Ballot Clerk	\$40
Mahoney, Christine	Fire/Rescue Dept.	\$121
Mammone, John M.	Selectman	\$2,100
Nolen, Carmen	Police Secretary	\$3,193
Norton, Debra	Fire/Rescue Dept.	\$171
O'Reilly, Sean J	Police Officer, Part-Time	\$6,186
Page, Robert R.	Highway Dept.	\$29,161
Page, Robert R.	Animal Control Officer	\$2218
Paul Taylor	Fire/Rescue Dept.	\$175

EMPLOYEE EARNINGS REPORT 2003 (Cont.)

Pike, Scott	Highway Dept. Part-Time	\$1392
Reynolds, Dorothy A.	Selectman's Secretary	\$19,658
Reynolds, Dorothy A.	Welfare Director	\$500
Reynolds, Dorothy A.	Supervisor of Checklist	\$280
Savage, David J.	Selectman	\$2,100
Sherman, Anthony E.	Police Officer, Part-Time	\$210
Snyder, Star	Planning Board Clerk	\$350
Sobel, Randy M.	Acting Police Chief	\$46,680
Taylor, Darnita	Fire/Rescue Dept.	\$41
Taylor, John	Fire/Rescue Dept.	\$56
Vita, Carol	Ballot Clerk	\$80
Vita, Lucien	Moderator	\$240
Washburn, Rick A.	Road Agent	\$34,964
Wheeler, Freda	Ballot Clerk	\$40
Whitten, Chris	Fire/Rescue Dept.	\$129
Wilson, Julie E.	Deputy Clerk	\$54
Yoder, Daniel	Fire/Rescue Dept.	\$81

GENERAL FUND BALANCE SHEET

Part III GENERAL FUND BALANCE SHEET - Please specify the period -

As of December 31, 2003 OR June 30, 200__

A. ASSETS		Account number	Beginning of year	End of year
1. Current assets		(a)	(b)	(c)
a. Cash and equivalents		1010	\$ 678,930	\$ 905,035
b. Investments		1030		
c. Taxes receivable (See worksheet, page 12)		1080	222,987	349,114
d. Tax liens receivable (See worksheet, page 12)		1110	49,149	36,515
e. Accounts receivable		1150	2,248	599
f. Due from other governments		1260		45,807
g. Due from other funds		1310		
h. Other current assets		1400	2,905	
i. Tax deeded property (subject to resale)		1670	87,573	91,695
j. TOTAL ASSETS (Should equal line B3)			\$ 1,043,792	\$ 1,428,765
B. LIABILITIES AND FUND EQUITY				
1. Current liabilities				
a. Warrants and accounts payable		2020	\$ 7,129	\$ 13,112
b. Compensated absences payable		2030		
c. Contracts payable		2050	2,446	2,446
d. Due to other governments		2070	652	112
e. Due to school districts		2075	707,780	1,103,114
f. Due to other funds		2080		
g. Deferred revenue		2220	866	866
h. Notes payable - Current		2230		
i. Bonds payable - Current		2250		
j. Other payables		2270		
k. TOTAL LIABILITIES			\$ 718,873	\$ 1,119,650
2. Fund equity				
a. Reserve for encumbrances (Please detail on page 18)		2440	\$ 6,874	\$ 9,424
b. Reserve for continuing appropriations (Detail on page 18)		2450		
c. Reserve for appropriations voted from surplus		2460		
d. Reserve for special purposes (Please detail on page 18)		2490	88,094	92,681
e. Unreserved fund balance		2530	229,951	207,010
f. TOTAL FUND EQUITY			\$ 324,919	\$ 309,115

SUMMARY INVENTORY OF VALUATION 2003

VALUE OF LAND ONLY	Acres	Assessed Valuation
Current Use	5,209.69	\$560,745
Residential	4,413.94	\$24,252,000
Commercial/Industrial	170.1	\$500,100
Total of Taxable Land	9711.37	\$25,203,631
Tax Exempt/Non-Taxable Land (\$1,364,000)	951.28	
VALUE OF BUILDINGS ONLY		
Residential		\$57,538,300
Manufactured Housing		\$3,344,400
Commercial/Industrial		\$2,320,400
Total of Taxable Buildings		\$63,203,100
Tax Exempt/Non-Taxable (\$917,500)		
PUBLIC UTILITIES		
PSNH		\$1,318,300
VALUATION BEFORE EXEMPTIONS		\$89,834,245
MODIFIED ASSESSED VALUATION OF ALL PROPERTIES		
Blind Exemption (1)		(\$15,000)
Elderly Exemption (14)		(\$295,000)
Disabled Exemptions (0)		\$0
Total Dollar Amount of Exemptions		(\$310,000)
Net Valuation on which the Tax Rate for Municipal County and Local Education Tax is Computed		
Less Public Utilities		\$1,318,300
Net Valuation w/o Utilities on which State Education Tax is Computed		\$88,205,905

SUNRISE LAKE VILLAGE DISTRICT VALUATION

VALUE OF LAND ONLY	Acres	Assessed Valuation
Current Use	289.70	\$42,684
Residential	306.80	\$13,554,800
Commercial/Industrial	0	\$0
Total of Taxable Land	341.04	\$13,597,484
Tax Exempt/Non-Taxable Land (\$346,200)	22.09	
VALUE OF BUILDINGS ONLY		
Residential		\$25,924,300
Manufactured Housing		\$341,300
Commercial/Industrial		\$0
Total of Taxable Buildings		\$26,265,600
Tax Exempt/Non-Taxable		
PUBLIC UTILITIES		
PSNH		\$0
VALUATION BEFORE EXEMPTIONS		\$39,863,084
MODIFIED ASSESSED VALUATION OF ALL PROPERTIES		
Blind Exemption (1)		\$15,000
Elderly Exemption (2)		\$50,000
Disabled Exemptions		\$0
Total Dollar Amount of Exemptions		\$65,000
Net Valuation on which the Tax Rate For the Village District is Computed		\$39,798,084

ELDERLY EXEMPTION REPORT

Number of Individuals	Age	#	Amount per Individual	Total Actual Exemption
Granted an Elderly Exemption	65-74	5	\$15,000	\$75,000
	75-79	1	\$20,000	\$20,000
	80+	8	\$25,000	\$200,000
Total		14		\$295,000

VETERAN TAX CREDITS REPORT

	Tax Credits		Estimated Tax Credits
Disabled Vets, spouses, widows	\$1400	4	\$5,600
Other War Service Credits	\$100	75	\$7,500
Total		79	\$13,100

CURRENT USE REPORT

	Acres	Assessed Valuation
Farm Land	126.5	\$52,407
Forest Land	3415.41	\$380,653
Forest Land w/doc stewardship	1665.75	\$127,655
Unproductive Land	2.03	\$30
Wet Land	0	0
Total	5209.70	\$560,745
Receiving 20% Recreation Adjustment		2715 acres
Total Parcels in Current Use		119
Total Owners in Current Use		67

TAX RATE COMPUTATION REPORT
DEPARTMENT OF REVENUE ADMINISTRATION
Municipal Finance Bureau
2003 Tax Rate Calculation

TOWN/CITY: MIDDLETON

Gross Appropriations	1,063,457
Less: Revenues	443,206
Less: Shared Revenues	4,384
Add: Overlay	12,138
War Service Credits	13,100

Net Town Appropriation	641,105
Special Adjustment	0

Approved Town/City Tax Effort	641,105	TOWN RATE 7.17
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SCHOOL PORTION

Net Local School Budget (Gross Approp. - Revenue)	2,651,522
Regional School Apportionment	0
Less: Adequate Education Grant	(867,637)
State Education Taxes	(418,240)

Approved School(s) Tax Effort	1,365,645	LOCAL SCHOOL RATE 15.25
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STATE EDUCATION TAXES

Equalized Valuation(no utilities) x	\$4.92		
85,008,056		418,240	STATE SCHOOL RATE 4.74
Divide by Local Assessed Valuation (no utilities)			
88,205,945			
Excess State Education Taxes to be Remitted to State			
Pay to State →	0		

COUNTY PORTION

Due to County	238,417
Less: Shared Revenues	(1,833)

Approved County Tax Effort	236,584	COUNTY RATE 2.64
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		TOTAL RATE 29.80
Total Property Taxes Assessed	2,661,574	
Less: War Service Credits	(13,100)	
Add: Village District Commitment(s)	7,960	.20
Total Property Tax Commitment	2,656,434	30.00 District

PROOF OF RATE

Net Assessed Valuation		Tax Rate	Assessment
State Education Tax (no utilities)	88,205,945	4.74	418,240
All Other Taxes	89,524,245	25.06	2,243,334
			2,661,574

TRC#
237

TRC#
237

REPORT OF THE TOWN CLERK

I am pleased to announce that we are now registering boats in the Town of Middleton. This will bring in some extra revenue. Please tell everyone who has a boat to come to town hall to register his or her boat(s). If the registration is sent to Concord for renewal Concord will keep all the money. Anyone can register a boat here. They do not have to be a resident of Middleton.

State law requires that you present your current registration for renewal or transfer. If you are signing a title application for someone else you **must** have a **notarized** temporary power-of-attorney

A quick reminder that all dogs must have current rabies certificate and be licensed by April 30. This year's rabies clinic will be held at the Municipal Office Building on Saturday April 17 from 10 AM to 12 Noon.

For your convenience the town clerk/tax collector's office is open on the last Saturday of the month from 9:00 – 12:00 in addition to usual office hours during the week.

Respectfully submitted,

Veronica A. Griffin
Town Clerk

REPORT OF THE TOWN CLERK

January 1, 2003 to December 31, 2003

Motor Vehicle	2423	\$ 214,253.00
Beach Permits	8	200.00
Building Permits	156	23,610.00
Copies		875.00
Dogs	421	2,990.00
Dog Fines	2	50.00
Electrical Permits	18	315.00
FIMA		4,800.95
Highway Block Grant		47,171.10
Highway Department		960.90
Junk Yard Permits	2	50.00
Police Detail		0.00
Police Department		8,272.23
Rescue		2,668.63
School District Diesel		7,828.90
State Revenue		59,930.22
Sub Divisions		1,764.62
Taxes Buy Back		10,610.00
Town Hall Rental	5	250.00
UCC		435.00
Vitals	32	1,096.00
Wetlands Application	3	40.00
Zoning Applications	7	541.39
Other Revenues		<u>6,378.04</u>
Total:		\$ 395,090.98

VITAL RECORDS 2003 TOWN OF MIDDLETON

BIRTHS

Child's Name Father's Name	Date of Birth	Place of Birth Mother's Name
Bruedle, Robert William Bruedle, Robert	01/31/2003	Rochester, NH Bruedle, Jessica
Wainwright, Samantha Nicole Wainwright, Marc	02/19/2003	Rochester, NH Wainwright, Jennifer
Allard, Ruth Susan Allard, Charles	04/10/2003	Lebanon, NH Allard, Tammy
Page, Sara Lee Page, Lee	05/21/2003	Rochester, NH Page, Amanda
McPherson, Makayla Star McPherson, Michel	05/29/2003	Rochester, NH McPherson, Jessica
Stuart, Audrey A. Stuart, James	06/17/2003	Dover, NH Stuart, Rebecca
Elliott, Noah Christian Elliott, Jason	06/26/2003	Concord, NH Elliott, Amy
Donovan-Laviolette, Keegan M. Donovan-Laviolette, Michael	07/09/2003	Portsmouth, NH Donovan-Laviolette, Tracy
Dumont, Trinity Elizabeth Dumont, Jason	12/18/2003	Rochester, NH Dumont, Jessica
Chute, Lindsay Seymour Chute, Jason	12/26/2003	Dover, NH Chute, Brinn

DEATHS

Decedent's Name Father's Name	Date of Death Mother's Maiden Name	Place of Death
Sanderson, Edwin L. Sanderson, Leroy	02/01/2003 Hibbard, Emily	Rochester, NH
Goodwin, Rhonda L. Drew, John	02/12/2003 Grant, Barbara	Middleton, NH
Printy, Daniel J. Printy, Robert	03/08/2003 Dionne, Irene	Middleton, NH
Mattocks, Delia J. Moffett, Leo	03/23/2003 Roy, Marie	Rochester, NH
Dalrymple, Lawrence E. Dalrymple, Lester	04/09/2003 Thompson, Nattina	Rochester, NH
Diprizio, Alvino C. Diprizio, Charles	07/01/2003 Barletta, Louise	Middleton, NH
Couture, Helene M. Kramer, Maximilian	08/13/2003 Weingarten, Cecilia	Middleton, NH
Currier, Flora E. Moody, Walter	09/16/2003 Smith, Grace	Middleton, NH
Evans, John D. Evans, James	10/31/2003 Littell, Ruth	Middleton, NH
Auclair, Frederic E. Auclair, Albany	12/13/2003 Moulton, Ethel	Meredith, NH

MARRIAGES

Groom's Name Residence	Bride's Name Residence	Date of Marriage Place of Marriage
Libby, Gregory G. Middleton, NH	Smith, Theresa A. Middleton, NH	05/03/2003 Middleton, NH
Pelletier, Isaac D. Middleton, NH	Trudeau, Stephanie L. Middleton, NH	05/31/2003 Wolfeboro, NH
Brown, Bryan H. Farmington, NH	Stevens, Sally M. Middleton, NH	06/07/2003 Middleton, NH
Pitman, Jason S. Alton, NH	Badger, Tanya L. Middleton, NH	06/09/2003 Rochester, NH
Austin, Robert M. Middleton, NH	Danforth, Faith A. Middleton, NH	06/21/2003 Middleton, NH
Harper, John D. Middleton, NH	Bagley, Lucy J. Middleton, NH	06/21/2003 Strafford, NH
Gervais, Jeffrey D. Middleton, NH	Avery, Susan D. Middleton, NH	06/28/2003 Middleton, NH
Brock, Charles H. Middleton, NH	Sanborn, Angela Middleton, NH	06/29/2003 Middleton, NH
Dube, Nicholas P. Middleton, NH	Willey, Anne R. Middleton, NH	07/11/2003 Portsmouth, NH
Nachez, Jacob K. Farmington, NH	Lanoue, Christine J. Middleton, NH	08/01/2003 Rochester, NH
Nicol, Jason R. Middleton, NH	Place, Deborah C. Middleton, NH	08/16/2003 Middleton, NH
Gabert, Albert F. Middleton, NH	Dexter, Ruthie E. Middleton, NH	09/21/2003 Middleton, NH
Grabowski, Eric P. Middleton, NH	Howe, Jessica M. Middleton, NH	10/04/2003 Middleton, NH

TAX COLLECTOR'S REPORT
DECEMBER 31, 2003

Uncollected:

2002 Taxes	\$224,456.53
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Committed:

Property	\$2,665,721.21
Yield	18,234.99
Land Use Change Tax	0.00

Overpayments:

2003	4,612.96
Interest	16,043.71

TOTAL DEBITS:	\$2,929,069.40
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DEBITS

Remitted to Treasurer:

Property	\$2,461,423.39
Yield	16,961.65
Interest	16,043.71
Converted to Liens	67,752.26
Abatements	11,721.80
Deeded Property	1,440.00
Uncollected:	
Property	349,113.63
Refunds	4,612.96

TOTAL CREDITS:	\$2,929,069.40
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SUMMARY OF TAX LIENS

Unredeemed beginning of 2003	\$58,704.67
Liens executed 2003	74,265.90
Interest collected	9,734.15

TOTAL LIEN DEBTS	\$142,704.72
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CREDITS

Remitted to Treasurer:

Redemptions	\$73,281.47
Interest collected	9,734.15
Abatements	4,232.60
Liens deeded to Town	8,941.55
Unredeemed Liens end 2003	<u>46,514.95</u>

TOTAL LIEN CREDITS

142,704.72

If you are elderly, blind, a veteran or a veteran's spouse, or are unable to pay taxes due to poverty or other good cause you may be eligible for a tax exemption, credit, abatement or deferral. The property in question must be your primary residence in Middleton. To apply for any of these please make your request in writing to the Board of Selectmen by March 1.

If you do not qualify for an exemption, credit abatement or deferral and are having trouble paying your taxes a payment plan can be set up. If you wish to set up a payment plan please come in to the tax office and we will work something out. Payments may be made at any time and for any amount.

If you have any questions please call at 473-2134 or stop in. The hours for the Tax Collector are Monday 1-7, Tuesday through Thursday from 9-3 and the last Saturday of the month from 9-12.

Respectfully submitted,

Veronica A. Griffin
Tax Collector

TREASURER'S REPORT

Due to the excellent fiscal management by the Board of Selectman the town did not have a Tax Anticipation Note (TAN), which saves the town a lot of money in interest. In fact, working closely with the Bank of New Hampshire we earned approximately \$8,000 dollars in interest on funds in the bank. This is a \$1,000 increase from last year, in spite of low interest rates. We are currently at 1.59% interest but are constantly searching for better options.

I have enjoyed serving the Town of Middleton in the capacity of Treasurer and look forward to another year of involvement with our fine community in 2004.

Respectfully submitted,

Sandra Bruedle

TRUSTEES OF THE TRUST FUNDS REPORT

Report of the Trust Funds of the Town of Middleton on December 31, 2003

Date of Creation	Name of Trust Fund	Purpose of Trust Fund	How Invested	%	PRINCIPAL				INCOME DURING YEAR				Total Trust Fund End of Year	
					Balance Beginning Year	New Funds Created	Cash Gains or (Losses) on Securities	(Withdrawals)	Balance End Year	Balance Beginning Year	Percent	Amount		Expended During Year
1935	Natt Roberts	CEMETERY CARE	Common Trust	17.2%	202.50				202.50	414.67	32.64%	5.77		625.94
1949	Aldie Mae Jones	CEMETERY CARE	Common Trust	23.4%	275.00				275.00	38.08	16.56%	2.93		316.01
1974	Joseph Cook	CEMETERY CARE	Common Trust	34.0%	400.00				400.00	191.34	31.27%	5.53		596.87
1974	William Hanson	CEMETERY CARE	Common Trust	25.5%	300.00				300.00	69.19	19.53%	3.45		372.64
		TOTAL CEMETERY FUNDS		100%	\$ 1,177.50				\$ 1,177.50	\$ 713.28	100%	\$ 17.67	\$	1,908.45
1946	Eliza Roberts	EDUCATION	Common Trust		100.00				100.00	94.37	15.49%	1.82		196.19
1931	Charles Roberts	LIBRARY	Common Trust		202.50				202.50	\$57.62	84.51%	9.90		1,070.02
		TOTAL LIBRARY AND EDUCATION FUNDS			\$302.50				\$302.50	\$951.99	100%	\$11.72		\$1,266.21
CAPITAL RESERVE FUNDS														
1989	Fire Truck	CAPITAL RESERVE			40,000.00				40,000.00	3,228.89		403.96		43,632.85
1949	Fire Addition	CAPITAL RESERVE			16,000.00				16,000.00	1,783.56		166.18		17,949.74
1997	Police	CAPITAL RESERVE			5,000.00				5,000.00	555.06		33.40		5,588.46
1992	Madison School District	CAPITAL RESERVE			20,000.00				20,000.00	4,086.00		225.07		24,311.07
1987	Swansea Lake Village District	CAPITAL RESERVE			16,000.00	2,000.00			18,000.00	2,061.33		176.42		20,237.75
2002	Conservation	CAPITAL RESERVE			600.00	200.00			800.00	18.89		6.26		825.15
		TOTAL CAPITAL RESERVE FUNDS			\$97,600.00	\$2,200.00			\$99,800.00	\$11,733.73		\$1,013.29		\$112,548.02

CAPITAL RESERVE FUNDS

1989	Fire Truck	CAPITAL RESERVE			40,000.00			40,000.00	3,228.89			403.96	43,632.85
1989	Fire Addition	CAPITAL RESERVE			16,000.00			16,000.00	1,783.56			166.18	17,949.74
1987	Police	CAPITAL RESERVE			5,000.00			5,000.00	555.06			33.40	5,588.46
1987	Middleton School District	CAPITAL RESERVE			20,000.00			20,000.00	4,086.00			225.07	24,311.07
1987	Sunrise Lake Village District	CAPITAL RESERVE			16,000.00	2,000.00		18,000.00	2,061.33			176.42	20,237.75
2002	Conservation	CAPITAL RESERVE			600.00	200.00		800.00	18.89			6.26	825.15
		TOTAL CAPITAL RESERVE FUNDS			\$97,600.00	\$2,200.00		\$99,800.00	\$11,733.73		\$1,011.29		\$112,545.02

CODE ENFORCEMENT OFFICER REPORT

This year has been very busy for the Code Enforcement officers, both in the office and while out performing inspections. The Code Officers have recently attended a series of meetings in Concord dealing with pertinent issues related to raising safety standards in newer homes. Among the issues discussed were structural integrity requirements, the maximum snow load that can be supported by a roof, and the installation of smoke detectors in a home. Also, this year we have made it mandatory for a Certified Plot Plan to be obtained before one is able to receive a building permit.

There were 151 building permits issued this year, compared to , generating a total of \$23,330.00, and increase of 33% over 2002. The building permits are broken down as follows:

New homes	38	Occupancy Permits	28
Remodeling/Additions . .	42	Misc. Repairs	46
Sheds	25		

CONSERVATION COMMISSION REPORT

Challenge after challenge confronted the Conservation Commission throughout 2003 as it persevered in its task of protecting Middleton's natural resource in the face of the stampede of development that is assaulting this Town. There was little let up in the filing of minimum expedited permits and dredge and fill permits, as well as for additions and changes in the shore land protection area. At the same time the Commission worked to acquire and protect important parcels of land and inform the public about its role in protecting water resources by sending out informational material to the Sunrise Lake front owners. Development continues to diminish the rural character of the Town and poses challenges for protecting environmental quality. The level of intensity of conservation issues and challenges continued to grow in response to a larger population and increased demands on the land and water resources of the Town. Progress needs to be made to acquire and protect some of the fast disappearing natural and open spaces.

The work of the Commission becomes more difficult each year as the effects resulting from rapid development continue to unfold. There is increased pressure to depart from the sound practices necessary to protect natural resources, which are the fundamental health of a community.

Unfortunately, much of the Commission's time was consumed with dealing with a dramatic and troubling increase in local wetlands violations. The particularly

troublesome aspect of these violations is that for the most part they represented performance of work that would have been known to the builder. These violations have degraded the Town's natural environment and in some cases pose a direct threat to abutters and well-water quality as well as other interests protected by the wetlands and Shoreland protection ordinance. The majority concerned construction of single-family home septic systems within 100 feet of wetlands, which are defined as poorly drained and very poorly drained soils. Construction activity was at a high level throughout the year and unfortunately, the Commission observed a disturbing trend of septic designers ignoring or ignorant of the requirements of the zoning ordinance.

One of the most significant problems that continue to come before the Commission is invasive plant control at Sunrise Lake. The aggressiveness of the milfoil that has started to colonize significant areas of the Lake could seriously degrade the recreational and aesthetic values of the pond, and pose long-term concerns for its health. We would like to thank Hampton Shores Lake Association for their generous contribution to the Exotic Milfoil and Exotic Species Fund. Also, we would urge property owners on the Lake to develop and maintain 100 foot wide buffer strips of natural vegetation. The intent is to reduce the amount of fertilizer washing off lawns and landscaped areas into lakes and ponds, because this unnatural loading of nutrients into water bodies can greatly increase the speed and area invaded by an alien species such as milfoil, as well as promote algal blooms and pose threats to water supplies. These buffers also provide areas to trap runoff of pesticides and herbicides, the long-term impacts of which are not known. Because the many environmental problems caused by frequent application of chemicals on lawns are greater than the benefits, the Commission urges all citizens to reduce or eliminate where possible their use of lawn fertilizers, pesticides and herbicides.

The Commission would like to take this opportunity to especially thank Randy Talon and Steve Guay for their assistance in lugging the donated desk up the stairs.

If you are interested in more information about the Conservation Commission or know of areas of historical or natural importance please contact one of the Commission members.

Respectfully submitted,

Kate Buzard, Chair
Joe Curtin
Warren Bartlett
Star Snyder
Roger Mains

EMERGENCY MANAGEMENT REPORT

The appointment of a new director resulted in the office being somewhat less efficient than normal, while the Director worked become familiar with State and federal requirements and grant opportunities. However, there were accomplishments in several areas:

- ▶ Revised and submitted a draft version of the Middleton Emergency Operations Plan (EOP) utilizing the Incident Command System to State Department of Safety, Division of Fire Safety and Emergency Management for review and update
- ▶ Served as the Town representative on the Northern Strafford County Health And Safety Council (NSCHSC).
- ▶ Assisted in the preparation of the Community Health And Safety Improvement Grant application and concurrence letter for the NSCHSC.
- ▶ Coordinated the Town's effort to develop the State mandated Spill Prevention Control and Countermeasure Plan for the fuel storage facility on King's Highway.
- ▶ Prepared Middleton's response plan for the North Strafford County Smallpox Response Plan.
- ▶ Drafted budget and submitted notice to apply for Homeland Security Grant to revise EOP to include Weapons of Mass Destruction event response planning.
- ▶ Applied for Phase I of the 2003 State Homeland Security Grant Program. This grant was partially funded and resulted in a new digital radio for the Police Department.
- ▶ Applied for Phase II of the 2003 State Homeland Security Grant Program.
- ▶ Attended OSHA Homeland Security Conference in Manchester.
- ▶ Represented Middleton at meetings between Farmington and Middleton to explore the possibility of setting up a joint response plan for large-scale emergencies.
- ▶ Taking the 1st of eight Federal independent study courses, recommended by State Department of Safety, for Emergency Program Manager development.

At this time, the town is just short of being current on all federal emergency management requirements. This spring we anticipate the receipt of a grant that will fully fund the creation of an Emergency Operations Plan updated to the new Emergency Support Function format. Upon completion of this plan, we intend to apply for a grant to fund the generation of an All Hazard Mitigation Plan, as required by the federal government. Completion of these documents will make Middleton eligible for a variety of Homeland Security and State Bureau of Emergency Management dollars, which can be used for improving the town radio communications, funding of training exercises for first responders and the creation of an emergency operations center.

Lou Vita
Director of Emergency Management

FIRE & RESCUE DEPARTMENT REPORT

I would like to thank everyone who has supported us in the past year. In December we were able to help 36 children with Christmas toys and brought many happy smiles to their faces.

Like every other year, 2003 has brought some challenges but dedicated members have taken time away from family and friends to drop what they are doing and answer the call. I myself and we as a town owe them a world of thanks. Because we have met the challenge and will strive to continue making ourselves better and more equipped to face our duties.

I am pleased to announce that Federal Emergency Management Agency (FEMA) has awarded the Middleton Fire and Rescue Department a grant totaling \$59,760. The grant money will go to buy much needed equipment such as a Thermal Imaging Camera, which is used to find hot spots in walls and ceilings without having to open them up and thus reducing damage done to a house. Since it can see heat and room images without light, it makes search and rescue more efficient and faster. It can also be used in forest fires and outside search and rescue.

The FEMA grant will also pay for a Hurst rescue tool that will be used for car accidents without waiting for other towns to respond; a gas monitor will read the amount of oxygen, carbon dioxide, propane and explosive gasses in the air; a station air compressor for our air packs that will reach the required air pressure to fill them and be NFPA approved; and new turnout gear that will replace some of the outdated jackets and coats that we have now. All of this equipment is needed to do our job better, safer and more efficient.

Many of these items and more would not have been possible without the dedication of one member and that's Mike Davenport. Mike, who resigned in 2003 as Fire Chief due to moving to New Durham, has been a key person for many years and without doubt he and his family will be missed more than they could ever know. I owe Mike many thanks for his help and his friendship and wish them well in their new home.

As always since we are a volunteer organization we have fluctuations in our membership. I ask that if you like to help people we are in need for your services. I have been a firefighter for 15 years and have seen many men and women start off walking in the door with no experience and then taking what they learn and making a fulltime career. We need help in many areas, as there is more to our department than fighting fires or providing medical attention. We need drivers, pump operators, helpers, and someone willing to help out our fellow man. Please contact me with any questions.

Respectfully,

Bill Lawrence
Fire Chief

HIGHWAY DEPARTMENT REPORT

The winter of 2003-04 started with two major storms in December, one week apart and both on weekends, which is costly to the town. Since then we have seen everything from freezing rain to several light dustings, which put material usage up again early in the season.

However, the highway department was able to complete all planned roadwork for the year 2003. Some of the work planned was done late in the season and we apologize for any inconvenience to the residents of Ridge Road and Drew Drive. The spring and summer months brought much rain and the paving company fell behind in their schedule. Unfortunately, all towns were pushed back two months and some towns were not expected to be completed until next year. We were fortunate to get over four miles of roadway completed with drainage updates and replacements along with ledge and big rocks removed from the Ridge Road area. With the town's support, we will continue this year in the Drew Estates area and topcoat several roads that are only base right now.

I would like to thank my guys Ernie Farrington and Rob Page for another productive year and also to Pikes Land Development's Scott Pike for excavator work done this summer. Over 16,00 feet of culvert and tons of rock and ledge removed along with ditch work that was done. Thanks also to Dave Bach of Ridge Road for allowing us to clear his culvert on the corner by the Mooney Farm. This really improved sight distance on a bad section of roadway. Thanks to the many people who supplied the highway crew with soda and water during these road projects and to Triple B's Construction for the use of the screen for the winter months to screen frost chunks from the sand pile.

Thanks also to the Board of Selectmen for their continued support on all our road projects, and for taking the time to come to the job site to see the highway department "in action".

We look forward to the New Year and welcome your comments along with complaints and will do our bests to help if possible. Remember, the winter parking ban is for your benefit so that we the department can be more effective during the winter months plowing. This helps to eliminate us returning and saves you tax dollars after your vehicle has been removed. It also helps after we the department has been working long hours not to have to sit and wait while you remove your vehicle.

Thanks again for a very productive year.

Respectfully submitted,

Rick Washburn
Road Agent

POLICE DEPARTMENT REPORT

It was once again another busy year for us. It was also a year for technology and change. As I am sure some of you have noticed we have new patches on our uniforms. The new patches represent a Middleton theme. They replace the generic state seal patches. We have also redesigned the insignia on the patrol cars.

The department also received some new technology this year. Through the Consolidated Advanced Technologies Laboratory Project we received two Project 54 systems in our cruisers. This project is a collaborative research and development effort between the University of New Hampshire and the New Hampshire Department of Safety and is supported by the U.S. Department of Justice. These systems were absolutely free to the department. The Project 54 system allows the officer to control the lights, siren, radar, radio, and record queries while keeping their hands on the wheel. This is done by voice commands. We are one of the first towns in the state to receive this technology. Currently there is over a year waiting list for this. We also received a grant for a portable radio.

The following is some of the activity for the department in the year 2003:

Calls for service	562
Arrests	62
M/V summonses	114
M/V warnings	939
Accidents	28

In comparison to last year the numbers are similar except for two areas, arrests nearly doubled and motor vehicle stops were up more than 300.

For 2004 we would like to continue to grow and meet the needs of the town as it grows. I would like to thank the people and businesses of the community that have supported the department. On behalf of the Officers of the Middleton Police Department, we hope to serve you to the best of our ability. Have a safe year.

Respectfully submitted,

Randy Sobel
Acting Chief of Police

PARK & RECREATION REPORT

I would like to thank the Town for letting me run the Recreation Department. This has been a lot of fun for me, although I cannot stress how important it is to have additional volunteers when it comes time to organize the children's parties. I would like to thank the Middleton Lions Club for their help, as well as the parents who did help out. I am open to suggestions on what parents or children would like to see done differently.

It is such a joy to see the smiles and hear the laughter of the children. That is what makes it worth all the hard work and many hours of planning for the children of Middleton. I can only hope that I have a better response from people who would be willing to help out. So please if you could spare some time to help out in any way it would be greatly appreciated.

Until next year health and happiness to everyone.

Darlene Marquis

PLANNING BOARD REPORT

The previous year has been a busy one for the Planning Board. In total 14 applications for subdivision and 3 voluntary mergers were considered. As usual, the Board used the associated discussions with the applicants to further streamline the planning regulations; to this end an additional 8 workshop meetings were held.

Once again we are in the position of having to thank Board members who have decided to leave our ranks for their service. Former chairman Steve Comeau and Star Snyder have both elected to discontinue their service with the Board; their experience and perspective will be missed. In their place Leonard Arkerson, Mark Stevens, and Joni van Gelder have joined the team to add their knowledge to the process.

It is noteworthy that after a large amount of public interest and support the Board is sponsoring a change to Zoning Ordinance 2.02B that would restrict building height in the Sunrise Lake District to 24 feet. Height regulations would remain unchanged in the balance of the town. Other proposals that you will find on the ballot this year serve to address the creation of a Steep Slope District, and to change the provisions for back lots in Middleton.

It's easy to see the economic forces at play that have virtually eliminated the opportunity for new building lots in the Seacoast. These same forces have begun to manifest themselves in earnest over the last year in our town as well. The Board is looking forward to the current year, as there is still a lot of work to be done on the Master Plan and Subdivision Regulations. Please remember that the planning process is open to the public; meetings are held every second Thursday of the month and are posted at the town hall. Please feel free to join us in planning for controlled growth in your town.

Respectfully submitted,

Stephen Guay, Chairman

RURAL DISTRICT VNA & HOSPICE REPORT

Your VNA & Hospice continues as your home health agency providing intermittent skilled home care to individuals of all ages. Our services include nursing, rehabilitation, personal care, medical social services and homemaking. We are proudly celebrating 90 years of service to the community. Your community support allows us to provide care to those with no insurance, those that have insurance that does not cover a significant portion of the cost of care provided and to provide services for which there is no reimbursement.

We are proud of our clinical staff, which includes nurses trained in the specialty fields of: wound care, diabetic education, ostomy care, lactation, IV care and management, psychiatric nursing and hospice. We have a very experienced group of professionals on staff and they are managing much more acutely ill patients on a daily basis. It is not just a cliché that hospital stays are shorter and people are leaving hospitals sicker, it is the truth.

We have spent the last year transitioning to our new home care software and implementing a point-of-care electronic record. This means that each of our professional clinicians have a laptop and immediate access to all pertinent medical records. The nursing shortage is an actuality and we are depending on technology to help us deal with the shortage. With the aid of an electronic record, time for trips to the office can be decreased, duplication as simple as writing the patient name on each piece of documentation is eliminated and information is current, not waiting to be filed. We are also able to monitor patients via a telehealth unit, assessing the patient from the office. We are able to monitor blood pressure, pulse, weight, blood sugar and verify that the patient is taking their medication appropriately. The patient can be visualized while the visit is made and wounds can be assessed. These types of advancements in care will help us cope with the nursing shortage as we move forward.

Total visits provided in Middleton in 2003 (annualized):

Skilled Nurse	708	<u>Percentage of patients:</u>	
Physical Therapy	200	Medicare	40%
Occupational Therapy	37	Medicaid / HCBC	38%
Speech Therapy	1	Private insurance	18%
Medical Social Worker	50	Self pay	1%
Licensed Nursing Assistant	705	Grant funding	3%
Homemaking	247	Over 76 years old	29%

Submitted by: Linda Hotchkiss RN, MHSA Executive Director

ZONING BOARD OF ADJUSTMENT REPORT

The Zoning Board of Adjustment received four appeals for variances in the Sunrise Lake District, one appeal for a variance in the Rural Residential District, and one appeal of an administrative decision in the Rural Residential District. All variances were granted with defined conditions of approval. The administrative decision was also found in favor of the applicant.

In administrative business the Zoning Board of Adjustment established the second Tuesday of every month at 6:00 PM as a regular business meeting. The Board previously met as needed. The Board established an application deadline of 21 days prior to the regular business meeting. The Board also defined the month of October as the election month of Chairman, Vice-Chairman, and Secretary.

Board Member Ron Cushing has vacated his position and moved to sunny Florida. Ron distinguished himself on the Board with his jurisprudence and knowledge of construction. Ron and his wife Karen worked in numerous town fundraisers and will be missed greatly. The good news is, the Selectmen appointed Martha Connolly as a Board member. The Board has been very receptive of her appointment and looks forward with confidence in serving with her.

The Board of Adjustment needs alternate members to substitute when a member is absent or has a conflict of interest with a specific case. We would encourage anyone interested in serving to contact a member of the Board or the Board of Selectmen.

Respectfully Submitted,

Kenneth Garry, Chairman
Al Poulin, Vice Chairman
Lou Vita, Secretary
Roger Mains, Member
Martha Connolly, Member

**TOWN OF MIDDLETON, NEW HAMPSHIRE
DIRECTORY**

POLICE, FIRE, AMBULANCE EMERGENCY.....	E-911
STRAFFORD COUNTY DISPATCH.....	473-8288
POLICE DEPARTMENT BUSINESS PHONE.....	473-8548
FIRE DEPARTMENT BUSINESS PHONE.....	473-2750
HIGHWAY DEPARTMENT.....	473-8390
CODE ENFORCEMENT OFFICER.....	473-8513
ANIMAL CONTROL OFFICER.....	473-8288
TOWN CLERK.....	473-2576
TAX COLLECTOR.....	473-2134
PLANNING BOARD.....	473-2576
ZONING BOARD OF ADJUSTMENT.....	473-2261
SELECTMEN'S OFFICE.....	473-2261
TOWN OFFICE FAX.....	473-2577

TOWN WEBSITE: WWW.MIDDLETONNH.ORG

OFFICE HOURS

SELECTMEN'S OFFICE

MONDAY 10AM – 7 PM

TUESDAY – THURSDAY 8 AM – 4 PM

TOWN CLERK/TAX COLLECTOR OFFICE

MONDAY 1PM – 7 PM

TUESDAY – THURSDAY 9 AM - 3 PM

LAST SATURDAY OF MONTH 9 AM – 12 NOON

SELECTMEN'S MEETINGS

MONDAY EVENINGS 6 PM

DEPARTMENT HEAD MEETINGS: 3RD MONDAY EACH MONTH 6:30 PM

PLANNING BOARD MEETINGS

2ND THURSDAY 6 PM

CONSERVATION COMMISSION

1ST WEDNESDAY 3:30 PM

ZONING BOARD OF ADJUSTMENT

2ND TUESDAY 6 PM

MIDDLETON SCHOOL BOARD

1ST WEDNESDAY 6:30 PM

